



Fourth Fest Of Greater Racine, Inc. Presents:
4th of July Parade
“75 Years of Goodwill Celebrations”
Monday, July 4, 2011
2011 PARADE APPLICATION

All blanks must be filled in or application will be returned!

Please Print or Type all information

Organization or Company: _____

Address: _____ City: _____ Zip : _____

Primary Contact: _____ Daytime Phone Number: _____

Night-time Phone Number: _____

Parade Day Contact: _____ Parade Day Phone Number: _____

Primary Contact Email Address: _____

Describe your parade entry (To make sure we allow enough space for your entry, please list **every** vehicle, float or item to be included in your entry). **Your organization is responsible for proper insurance on all vehicles in your entry. Only vehicles, floats or items reported on your application will be allowed in the parade and must have the entry number posted on the vehicle.**

How many vehicles will be in your entry: (limit 1 support vehicle) _____ How many people: _____

Please give length of each vehicle and length of each flatbed or trailer:

(Be as accurate as possible-very important for staging purposes).

Type of vehicle: Car _____ Truck _____ Semi _____

Length of car or truck (bumper to bumper) _____ feet. Length of attached trailer _____ feet.

Length of tractor / trailer (semi) _____ feet

How will they make their way down the parade route: Walking _____ # of Walkers _____ Driving _____

Other (describe) _____

Will your entry have music? Yes _____ No _____ If Yes: Live _____ Recorded _____

For the media: List things of interest pertaining to your entry (Who is on the float or in your entry, who designed it, years in the parade, etc. **This information may be read by the parade broadcasters as your entry passes the camera at Monument Square.** (Attach Sheet if more space is needed)

PROOF OF INSURANCE

Only motor vehicles and drivers with adequate insurance may participate. Evidence of insurance for bodily injury and property damage shall be required of all who will be operating motor vehicles. Fourth Fest of Greater Racine, Inc. must be named as an additional insured with respect to any liability arising from the entrants' participation in the Fourth of July Parade.

You and your organization are responsible for proper insurance on all vehicles in your entry. It is your responsibility to provide satisfactory proof of insurance. It is not the obligation or duty of Fourth Fest of Greater Racine, Inc. to communicate with your insurance agent or insurer to ascertain whether you have adequate coverage. **Fourth Fest must receive proof of your insurance along with your application. If you fail or refuse to provide satisfactory proof of insurance, you will not be allowed to participate.**

Applications must be postmarked by May 28th, 2011

A late fee of \$100.00 will be charged for applications postmarked after May 28th.

(This would be in addition to any normal Commercial or Advertising charge to be in this year's parade. Parade application will not be accepted without fee.)

No applications will be accepted after June 4th, 2011

Entry changes require an amended and approved application received before June 11th.

You will receive a confirmation postcard upon receipt of your application.

Attendance at a meeting of the drivers (or responsible representative) will be required to participate in the parade. **The line up and final instructions will be given out at that meeting.** There will be two meeting days, Tuesday, June 14th and Thursday, June 23th. Meetings will be held at **Masonic Center, 1012 Main St** (enter on Wisconsin Ave.) and will last approximately 1 hour. A representative **MUST** be in attendance. Anyone who fails to attend a drivers' meeting will not operate a vehicle in the parade.

Attached is a Liability Waiver form. Please read and sign the Waiver. Each organization is responsible for ensuring that each participant from its organization is aware of this Liability Waiver. **This must also be returned with your application.**

I have read and understand the accompanying Parade Rules and Regulations and understand that it is my responsibility to comply with those rules. I understand that failure to comply with the rules by any member can cause denial of my participation in the parade and associated activities and could also jeopardize my participation in future parades.

I understand the rules and regulations for the parade and agree to follow them.

Applicant Signature: _____ Date _____



Fourth Fest
of Greater Racine, Inc.

Send Application to:
Fourth Fest of Greater Racine, Inc.
PO Box 085217
Racine, WI 53408-5217
Fax: 262-637-1460
crglenn@hotmail.com

Questions Please Call Carrie Glenn at (262) 989-9082



WAIVER AND RELEASE OF LIABILITY **FOURTH FEST OF GREATER RACINE, INC.**

In consideration of participation in the 2011 City of Racine Fourth of July parade, I acknowledge, understand, and agree that:

1. I, for myself and on behalf of my heirs, personal representatives, and next of kin, or anyone else who might claim on my behalf, hereby RELEASE, HOLD HARMLESS, AND COVENANT NOT TO SUE Fourth Fest of Greater Racine, Inc., its Board members, and all volunteers associated therewith, as well as the City of Racine, its departments, employees, representatives, and agents for all claims of negligence for injury, disability, death, or loss or damage to person or property arising out of my participation and arising out of the conduct of myself and others in conjunction with the parade, the pre-parade formation, staging, placement, judging, organizational meetings, post-parade ceremonies and any other parade event sanctioned by Fourth Fest of Greater Racine, Inc. and the City of Racine.
2. I am aware of and understand the risks, hazards and dangers associated with parade participation, including those specified below, and I nevertheless choose to participate in the parade and fully assume responsibility for my own participation.

RISKS, HAZARDS AND DANGERS ASSOCIATED WITH PARADE PARTICIPATION

Parades involve risks, hazards and conditions that may be dangerous and pose a serious risk of injury that can arise in many ways, including: The presence of horses and other animals, motor vehicles, machinery, firearms, floats, fireworks, acrobats, projectiles, aerial demonstrations, baton twirling, wind, rain, hail and other weather forces, and other threats to life and limb, such as the possibility of slipping and falling on the ground or off of a float and complications associated with weather conditions and physical exertion (such as heat stroke, fainting, collapse, exhaustion or other more serious complications).

I HAVE READ THIS WAIVER AND RELEASE AND FULLY UNDERSTAND ITS TERMS AND ACKNOWLEDGE THAT I GIVE UP CERTAIN RIGHTS BY SIGNING IT AND SIGN IT VOLUNTRAILY WITHOUT INDUCEMENT OR COERCION.

Participant's Signature: _____ Date: _____

Name (Print/Type): _____

Organization: _____

Address: _____

FOR PARTICIPANTS 17 YEARS OLD OR YOUNGER: I AM THE PARENT/GUARDIAN OF THE ABOVE-NAMED PARTICIPANT, WHO IS A MINOR, AND CONSENT ON HIS/HER BEHALF TO THE TERMS OF THIS WAIVER AND RELEASE.

Parent/Guardian Signature: _____ Date: _____

Name (Print/Type): _____

Emergency contact/phone number _____



To: Racine 4th Fest Parade Participants and their sponsors
From: Officers and Board of Directors of Fourth Fest of Greater Racine, Inc.
Subject: Parade Financing

In the past, our great parade has had its cost underwritten by the generosity of local industry, labor unions and the City of Racine.

Unfortunately, our traditional sources of financial support can no longer bear this burden alone. Therefore, we are appealing to all parade participants to help in raising the funds necessary to continue this grand spectacle celebrated annually since 1937.

Please fill out the bottom portion of this form and check what group you fall into. This year we will be charging for certain entries. If there is a charge for your unit, payment is expected along with this letter and your completed application. If your entry is questionable, we reserve the right to decide what category you fall into and the right to approve or deny any commercial/advertising entries.

We thank you for your understanding and if you have any questions, please feel free to contact us via telephone at 262-989-9082, email at crglenn@hotmail.com or fax 262-637-1460.

Sponsor _____
Contact Person _____ Phone _____
Address _____
Alternate Contact Person _____ Phone _____
Address _____

CATEGORIES:

- _____ Float either conforming to theme or of historical nature (no charge)
 - _____ Musical Entry on decorated flat bed, either instrumental or vocal (no charge unless it is strictly advertising)
 - _____ Cars (a limit of 4 cars) first two will be free and the next 1 or 2 will be \$50/each
 - _____ Commercial/Advertising entry \$100
 - _____ Other-please explain _____
 - _____ If you are an entry that would not be charged but would like to donate, we would greatly appreciate it.
- Amount included \$ _____ (Checks should be made payable to *Fourth Fest of Greater Racine, Inc.*)



Fourth Fest of Greater Racine, Inc. Presents: Rules and Regulations

The following pages are the rules and regulations for the parade. They have been established to make the parade safe and enjoyable for the participants and the spectators. Each representative of your organization must follow and comply with all of Fourth Fest of Greater Racine, Inc.'s rules and regulations.

Rules and Regulations

1. Units of political/controversial nature are not allowed. Only elected, incumbent officials whose constituents are Racine County residents are participate in the parade.
2. Entries determined to be of commercial nature (business vehicles, vans, product displays, etc.) will be charged \$100. Plus, a late entry fee of an additional \$100 will be added if the application is received between May 29th and June 4th.
3. Commercial entries must be patriotic or display theme of parade.
4. Entries are to be at their designated line-up position by 8:00 AM and remain in their assigned position during the parade, unless instructed otherwise by a parade marshal or police officer.
5. **Liability insurance and safety dictate nothing may be thrown or tossed from any parade entry. No representative may hand out or distribute anything along the parade route including but not limited to pamphlets, fliers, or candy. Encouraging spectators to enter the street could create a dangerous situation.** Any parade entry participating in activities, which in the opinion of the Parade Marshal could endanger public safety, will be ejected from the parade. Such activities include, but are not limited to unsafe vehicle speed or operation, allowing spectators to climb on or off the entry during the parade, and distributing items to the spectators
6. The parade is a family event, so no offensive language, song lyrics, clothing or gestures will be allowed. Volume of amplified music must be at a reasonable level as determined by the Parade Marshals or police officers.
7. **Alcoholic beverages** of any type **cannot be consumed by parade participants** during the parade or in the line-up area. Any participant who has been drinking alcohol will not be allowed to remain in the parade.

Float / Driver Information

1. All entries must attend the drivers meeting at Masonic Center. The meeting will be approximately an hour and is mandatory. If you cannot attend, another responsible person from the organization can attend. At the meeting, the parade line up and numbers will be given out. The number must be securely attached to the front of the entry. If the number is not visible on the front of the entry, you will not be allowed to line up in the line-up area.
2. Review the route necessary to move float from building location to parade line-up area. Main Street and the route back for tree height. It is very important the float can pass through Racine City Streets.
3. Review the float to ensure the entry conforms to the description on the application.
4. Floats must be completed prior to reaching the check in point.
 - a. All floats drawn by a motorized vehicle must use a proper hitching device. For example: pin hitch must have a safety pin hitch and safety chains are required on all trailers.
 - b. All flatbeds/trailers are considered floats and must be decorated appropriately and the bed must be enclosed within 6" from the ground.
 - c. If your float is self-propelled or has a gasoline-powered generator, you must have a minimum 2A19BC rated fire extinguisher.
 - d. Exhaust pipes on self-propelled floats must terminate beyond the outer edge of the float. Decorative material must not come in contact with the exhaust system.
5. All entries wishing to participate in the judging must pass in front of the judging stand before lining up in the line-up area (before 8:00 AM). Participants who need to be present for the judging will need to meet the driver and entry at the judging area prior to judging time.
6. If your entry is not being judged, meet your unit at the line-up spot. The line-up spot will be provided to your driver at the drivers meeting. **You will have to be dropped off on Erie Street and walk to your assigned line-up area.**
 - a. Only cars that are registered and have Fourth Fest Numbers will be allowed into the line-up area. If physical limitations prevent you from walking from Erie Street to the line-up point, you will have to make arrangements to meet your unit **BEFORE** it enters the line-up area.
7. Floats should maintain a distance no greater than 100 feet behind the unit ahead. If the parade stops, fill the gap to 50 feet. Return to 100-foot spacing again when the parade starts moving.
 - a. **PLEASE KEEP MOVING.** Any drill, dance or other step team should always be in a forward motion. Delays cause the participants and spectators to remain in the heat longer than necessary. Any entrant intentionally delaying the progress of the parade will be ejected.